

Area Defense Counsel Office (ADC). FAC: 6100

CATCODE: 610111

OPR: AF/JA

OCR: N/A

Updated: 09 NOV 2022

1.1. **Description.** The ADC is an independent, tenant office servicing installations. The office is usually manned by one or two JAs and an administrative staff who provide private counsel to military members.

1.2. **Requirements Determination.** In order to prevent perception of command influence, do not combine law centers and ADC offices unless designated by AF/JA. At locations designated by AF/JA, collocate a circuit defense counsel office with the ADC office and include additional office and administrative space.

1.3. **Scope Determination.** See **Table 1.1 below.**

1.4. **Design Considerations.** Special Purpose Space required includes a waiting room/reception area, library, professional staff offices, administrative offices, and a conference room. See *AF Legal Facilities Design Guide*, for facility design guidance.

Table 1.1. Typical Special Purpose Space Requirements for Judge Advocate (JA) Facilities.

Type of Space	Equivalent for JA Facilities	Office Type (see FC-6, CG-61 Admin Overview Tables 1.3 and 1.4)	
Private Office Space			
Center/Wing Commander	(None)	A	
Group Commander	Staff JA	B	
Squadron Commander	Area Defense Council/Assistant JA/Circuit P Judiciary ¹	C	
First Sergeant	Attorneys	D	
Open Office Space			
Supervisors/Equip	Supervisors/Equip	E	
Standard	Court reporters, paralegals, staff, etc.	F	
Limited Administrative	Site specific	G	
Task Station	Site specific	H	
Special Purpose Spaces – also see Tables 1.3 and 1.4		m ²	ft ²
Waiting Room		See FC-6, CG-61 Admin Overview Table 1.3	

Reception Area	User Justified	
Library	User Justified	
Conference Room	See FC-6, CG-61 Admin Overview Table 1.4	
Courtroom	111	1,200
Courtroom Support Spaces	User justified	
Discussion Room (for personnel/private and sensitive discussions) ³	6	64
<p>NOTES:</p> <ol style="list-style-type: none"> 1. When designated by AF/JA. 2. See AF Legal Facilities Design Guide for description of spaces. 3. 1 per 10 organizational personnel. No more than 4 discussion rooms are authorized per installation. 		